

# OKC Painting Palooza

## OKC Painting Palooza AUGUST, 2024

### EXHIBITOR CONTRACT

August 11-17, 2024

Champion Convention Center  
737 S. Meridian (or I-40 @ S Meridian)  
Oklahoma City, OK 73108  
**okcpaintingpalooza.com**

**Please print clearly, complete this contract, and return to:**

Cindy Makowski

1249 Winterhawk Dr

St. Augustine, Fl 32086

[cindy@OKCPaintingPalooza.com](mailto:cindy@OKCPaintingPalooza.com)

904-501-4432

Business Name: \_\_\_\_\_ TID \_\_\_\_\_

Name for sign to be displayed on Booth \_\_\_\_\_

Contact Person: \_\_\_\_\_ Product: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Cell phone \_\_\_\_\_ other Phone \_\_\_\_\_

**LIABILITY:** In consideration of the acceptance of the right to participate, exhibitors, participants and spectators by execution of this contract, release and discharge BEROTU, LLC and The Hilton Garden Inn/ Champion Convention Center and their officers, directors, employees, agents, representatives and anyone else connected with management or presentation of OKC Painting Palooza, of and from any and all known or unknown damages, injuries, losses, judgements and /or claims from any cause whatsoever that may be suffered by an exhibitor to his person or property. I have read the above statement and the attached Terms and conditions and agree to abide by them throughout the period known as OKC Painting Palooza August, 2024.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**BOOTH RATES:**

Wednesday night, Thursday, Friday and Saturday

|                                |           |
|--------------------------------|-----------|
| _____ Single booth 10’ x 10’   | \$475.00  |
| _____ Double booth 20’ x 10’   | \$950.00  |
| _____ Triple booth 30’ x 10’   | \$1425.00 |
| _____ Corner Booth Add         | \$ 25.00  |
| _____ Showcase Booth 5’ x 10’’ | \$350.00  |

There is a limited number of corner booths and they are available on a first come – first served basis.

You are reserving booth space and not booth location. We will work to the best of our ability to give you the booth space requested.

Returning exhibitors: Please indicate if you have a booth space request. \_\_\_\_\_

A deposit of 50% is required with your signed contract. PAYMENT IN FULL is due May 1, 2024. Payment after May 1, 2024 will incur a \$100.00 penalty

**One 8’ draped table and 2 chairs are included with your booth fee.**

ADDITIONAL ITEMS: (mark how many of each you want)

|                               |         |
|-------------------------------|---------|
| _____ 6’ undraped table       | \$15.00 |
| _____ 8’ undraped table       | \$25.00 |
| _____ 8’ draped table.        | \$45.00 |
| _____ 8’ horizontal peg board | \$50.00 |
| _____ electricity             | \$25.00 |

Total amount due \$ \_\_\_\_\_  
Amount paid \$ \_\_\_\_\_  
Balance due \$ \_\_\_\_\_

Payment for additional items may be included with your final booth payment.  
Cancellations must be made in writing. If cancelled prior to May 1, 2024, \$100.00 of your payment will be retained and your balance refunded. No refunds will be made after May 1, 2024.

Make checks payable to: **BEROTU, LLC**

Credit Card Visa \_\_\_\_\_ MasterCard \_\_\_\_\_ Discover \_\_\_\_\_ AmEx \_\_\_\_\_  
Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_ cvv code \_\_\_\_\_  
Cardholder's signature \_\_\_\_\_ Date \_\_\_\_\_

Name Tags need for anyone working in your booth: \_\_\_\_\_,  
\_\_\_\_\_

Free WiFi is available at the Champion Convention Center

## TERMS AND CONDITIONS

- All booths will come with one draped 8' table and two chairs. Scotch tape, Velcro, double sided sponge strips or anything that sticks is not allowed on wall or drapes. **NOTHING** is allowed to be hung, hooked or attached to the drapes in any fashion. Exhibitor is financially responsible for any damage to drapes or walls.
- To accommodate all vendors and visitors it is extremely important that all parts of your booth ( including your chair) remain inside your assigned 10x10 space.
- Make It Take Its are offered by the Event in limited quantities. As a vendor if you prefer to offer the MITI in your booth, you must have a minimum of 2 booths, a maximum of 4 students at a table and the chairs/table/all supplies must be within your assigned area. No overflow into the walking area. If a crowd forms to watch we will ask that they watch from inside the booth to prevent a traffic flow issue. A maximum of \$20 may be charged - you may charge less.
- **Please do not advertise times or early sign ups for the MITI. Advertising confuses the attendees and takes away from the overall class participation.**
- Exhibitors must be in attendance in the booth at least 15 minutes prior to opening the exhibition each day. Exhibits must be attended at all times.
- Exhibits are to be fully stocked and not used solely as tabletop displays.
- No early dismantling allowed.
- No smoking, No food, No alcohol, No glitter will be allowed on the exhibition floor.
- **Sales and tax charges are the sole responsibility of the exhibitor and must be turned into the the Oklahoma Tax Commission by YOU. BEROTU is no longer able to process for you. We will supply a form copy or you may pay online. Notice rom OK Tax Commission at the bottom.**
- Children who accompany exhibitors must be supervised at all times.
- Booth sharing is permitted. Please notify us who all is participating in the booth.
- EXHIBITORS MUST INSURE THEMSELVES AGAINST ALL CLAIMS.

BEROTU, LLC

Darla Foreman (405)203-0991

Janette Ward (405)642-0603

Cindy Makowski (904)501-4432

**Set up:**

**Tuesday**, August 13, 2024 8:00 a.m. – 6:00 p.m.

**Wednesday**, August 14, 2024 8:00 a.m. – till you're done!!

**Show Times:**

**Wednesday** evening, August 14, 2024

Preview Party 6:30 p.m. – 8:30 p.m.

**Thursday**, August 15, 2024 9:00 a.m. – 6:00 p.m.

**Friday**, August 16, 2024 9:00 a.m. – 5:00 p.m.

**Friday: Dinner and raffle/auction 6:00 – 10:00 p.m.**

**Saturday**, August 17, 2024 9:00 a.m. – 1:00 p.m.

**CLOSED - PACK YOUR VEHICLES AND HAVE A SAFE DRIVE HOME!!!!**

**Our August 2024 theme is Western!!**

**See you there**

**Yippee Ki YiYay!**