

# OKC Painting Palooza

## OKC Painting Palooza 2018

### EXHIBITOR CONTRACT

October 22 – 27, 2018  
Sheraton Hotel / Reed Center  
570 Will Rogers Rd.  
Midwest City, OK 73110  
okcpaintingpalooza.com

**Please print clearly, complete this contract and return to:**

Katie / Bob Van Horn

Bear With Us, Inc.

1331 Green Forest Ct. # 16

Winter Garden, FL 34787

[katie@bearwithusinc.com](mailto:katie@bearwithusinc.com)

407-347-5939

Fax: 407-369-8353 fax is available during business hours only

Business Name: \_\_\_\_\_ Phone \_\_\_\_\_

Contact Person: \_\_\_\_\_ Product: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Cell phone \_\_\_\_\_

**LIABILITY:** In consideration of the acceptance of the right to participate, exhibitors, participants and spectators by execution of this contract, release and discharge Berotu, LLC and The Sheraton Hotel/Reed Center and their officers, directors, employees, agents, representatives and anyone else connected with management or presentation of OKC Painting Palooza, of and from any and all known or unknown damages, injuries, losses, judgements and /or claims from any cause whatsoever that may be suffered by an exhibitor to his person or property.

I have read the above statement and the attached Terms and conditions and agree to abide by them throughout the period known as OKC Painting Palooza 2018.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**BOOTH RATES:**

This year, your booth rate includes 2 boxed lunches per contract. (Thursday, Friday & Saturday). Extra lunches can be ordered for \$15.00 per lunch

- \_\_\_\_\_ Showcase booth 5' x 10' \$300.00
- \_\_\_\_\_ Single booth 10' x 10' \$450.00
- \_\_\_\_\_ Double booth 20' x 10' \$900.00
- \_\_\_\_\_ Triple booth 30' x 10' \$1300.00

Corners are an additional \$50.00. There is a limited number of these and they are available on a first come – first served basis. Please mark here if you would like a corner booth \_\_\_\_\_

You are reserving booth space and not booth location. We will work to the best of our ability to give you the booth space requested.

Returning exhibitors: Please indicate if you have a booth space request.

A deposit of 50% is required with your signed contract. PAYMENT IN FULL is due July 1, 2018. Payment after July 1, 2018 will incur a \$100.00 penalty

Total amount due \$\_\_\_\_\_

Amount paid \$\_\_\_\_\_

Balance due \$\_\_\_\_\_

One 8' draped table and 2 chairs are included (and 2 boxed lunches!) with your booth fee.

Make checks payable to: **BEROTU, LLC**

Credit Card Visa\_\_\_\_\_ MasterCard\_\_\_\_\_ Discover\_\_\_\_\_

Card Number\_\_\_\_\_ Exp. Date \_\_\_\_\_

Cardholder's signature \_\_\_\_\_ Date \_\_\_\_\_

**ADDITIONAL ITEMS:** (mark how many of each you want)

- \_\_\_\_\_ 6' undraped table no charge
- \_\_\_\_\_ 8' undraped table \$20.00 ea.
- \_\_\_\_\_ 8' draped table \$40.00 ea.
- \_\_\_\_\_ 8' horizontal peg board \$50.00
- \_\_\_\_\_ electricity \$25.00

Free WiFi is available in the Reed Center.

Payment for additional items will be due with your final booth payment.

Cancellations must be made in writing. If cancelled prior to July 1, 2018, \$100.00 of your payment will be retained and your balance refunded. No refunds will be made after July 1, 2018.

## **TERMS AND CONDITIONS**

- All booths will come with one draped 8' table and two chairs. Scotch tape, Velcro, double sided sponge strips or anything that sticks is not allowed on wall or drapes.
- Exhibitors must be in attendance in the booth at least 15 minutes prior to opening the exhibition each day. Exhibits must be attended at all times.
- Exhibits are to be fully stocked and not used solely as tabletop displays.
- No early dismantling allowed.
- No smoking, No food, No alcohol, No glitter will be allowed on the exhibition floor.
- Sales and tax charges are the sole responsibility of the exhibitor and must be turned into the Berotu, LLC treasurer, Janette Ward, before departing at the end of the show.
- Children who accompany exhibitors must be supervised at all times.
- Booth sharing is permitted. Please notify us who all is participating in the booth.
- **EXHIBITORS MUST INSURE THEMSELVES AGAINST ALL CLAIMS.**

**TAX INFO:** OK sales tax will be collected at the end of show. Please pay with a check. More info will be in your Exhibitor packet at check in.

### **BEROTU, LLC**

Katie & Bob Van Horn (407)347-5939 or (816)769-6108

Cheri & Larry Rol (812)972-1424 or (812)366-4154

Janette Ward (405)642-0603 Darla Foreman (405)203-0991

**Set up:** Tuesday, October 23, 2018 8:00 a.m. – 6:00 p.m.  
Wednesday, October 24, 2018 8:00 a.m. – till you're done!!

**Show Times:** Wednesday evening, October 24, 2018  
Preview Party 6:30 p.m. – 8:30 p.m. Registered attendees only.

Thursday, October 25, 2018 9:00 a.m. – 6:00 p.m.

Friday, October 26, 2018 9:00 a.m. – 5:00 p.m.

Ice Cream party and raffle/auction 7:00 – 10:00 p.m.

Saturday, October 27, 2018 10:00 a.m. – 2:00 p.m. **CLOSED - PACK YOUR VEHICLES AND HAVE A SAFE DRIVE HOME!!!!**

**Our theme is Yuletide Treasures.**

**Time to start thinking about how to decorate your booth with a Christmas theme!! And of course, an ugly sweater contest will happen!!**