



OKC Painting Palooza 2017

EXHIBITOR CONTRACT

October 23 – 28, 2017
Sheraton Hotel / Reed Center
570 Will Rogers Rd.
Midwest City, OK 73110
okcpaintingpalooza.com

Please print clearly, complete this contract and return to:
Katie / Bob Van Horn
Bear With Us, Inc.
1331 Green Forest Ct. # 16
Winter Garden, FL 34787
katie@bearwithusinc.com
407-347-5939
Fax: 407-369-8353 fax is available during business hours only

Business Name: _____ Phone _____

Contact Person: _____ Product: _____

Address: _____ City: _____ State _____ Zip _____

Email: _____ Website: _____

Cell phone _____

LIABILITY: In consideration of the acceptance of the right to participate, exhibitors, participants and spectators by execution of this contract, release and discharge Berotu, LLC and The Sheraton Hotel/Reed Center and their officers, directors, employees, agents, representatives and anyone else connected with management or presentation of OKC Painting Palooza, of and from any and all known or unknown damages, injuries, losses, judgements and /or claims from any cause whatsoever that may be suffered by an exhibitor to his person or property.

I have read the above statement and the attached Terms and conditions and agree to abide by them throughout the period known as OKC Painting Palooza 2017.

Signature _____ Date _____

BOOTH RATES:

This year, your booth rate includes 2 boxed lunches per contract. Extra lunches can be ordered for \$15.00 per lunch.

_____ **Showcase booth 5' x 10' \$300.00**

_____ **Single booth 10' x 10' \$450.00**

_____ **Double booth 20' x 10' \$900.00**

_____ **Triple booth 30' x 10' \$1300.00**

Corners are an additional \$50.00. There is a limited number of these and they are available on a first come-first served basis. Please mark here if you would like a corner booth _____

You are reserving booth space and not booth location. We will work to the best of our ability to give you the booth space requested.

Returning exhibitors: Please indicate if you have a booth space request.

A deposit of 50% is required with your signed contract. PAYMEN IN FULL is due July 1, 2017. Payment after July 1, 2017 will incur a \$100.00 penalty.

Total amount due \$ _____

Amount paid \$ _____

Balance due \$ _____

One 8' draped table and 2 chairs are included (and 2 boxed lunches!) with your booth fee.

Make checks payable to: BEROTU, LLC

Credit Card Visa _____ MasterCard _____ Discover _____

Card Number _____ Exp. Date _____

Cardholder's signature _____ Date _____

ADDITIONAL ITEMS: (mark how many of each you want)

_____ **6' undraped table no charge**

_____ **8' undraped table \$20.00 ea.**

_____ **8' draped table \$40.00 ea.**

_____ **8' horizontal peg board \$50.00 ea.**

_____ **electricity \$25.00**

Free WiFi is available in the Reed Center

Payment for additional items will be due with your final booth payment.

Cancellations must be made in writing. If cancelled prior to July 1, 2017, \$100.00 of your payment will be retained and your balance refunded. No refunds will be made after July 1, 2017.

TERMS AND CONDITIONS

- **All booths will come with one draped 8' table and two chairs.** Scotch tape, Velcro, double sided sponge strips or anything that sticks is not allowed on wall or drapes.
- Exhibitors must be in attendance in the booth at least 15 minutes prior to opening the exhibition each day. Exhibits must be attended at all times.
- Exhibits are to be fully stocked and not used solely as tabletop displays.
- No early dismantling allowed.
- No smoking, No food, No alcohol, No glitter will be allowed on the exhibition floor.
- Sales and tax charges are the sole responsibility of the exhibitor and must be turned into the Berotu, LLC treasurer, Janette Ward, before departing at the end of the show.
- Children who accompany exhibitors must be supervised at all times.
- Booth sharing is permitted. Please notify us who all is participating in the booth.
- EXHIBITORS MUST INSURE THEMSELVES AGAINST ALL CLAIMS.

Upon acceptance, we will return a signed copy of your contract.

BEROTU, LLC P.O. Box 23136, Oklahoma City, OK 73123
Katie & Bob Van Horn (407)347-5939 or (816)769-6108
Cheri & Larry Rol (812)972-1424 or (812)366-4154
Janette Ward (405)642-0603 Darla Foreman (405)203-0991

Set up: Tuesday, October 24, 2017 8:00 a.m. – 6:00 p.m.
Wednesday, October 25, 2017 8:00 a.m. – **till you're done!!**

Show Times: Wednesday evening, October 25, 2017
Costumed Preview Party 6:30 p.m. – 8:30 p.m. Registered attendees only.

Thursday, October 26, 2017 9:00 a.m. – 6:00 p.m.

Friday, October 27, 2017 9:00 a.m. – 5:00 p.m.

Ice Cream party and raffle/auction 7:00 – 10:00 p.m.

Saturday, October 28, 2017 10:00 a.m. – 2:00 p.m. **CLOSED - PACK YOUR VEHICLES AND HAVE A SAFE DRIVE HOME!!!!**

Our theme is Witchy Wonders. We will have exhibitors judging the attendees costumes and the attendees will be judging the booths decorated by the exhibitors. Please note, bribery is encouraged!!!

Booth decorating is NOT mandatory.